

**Briarhill Estates Neighborhood Association  
Board of Directors**

**Minutes from the June, 2004 Meeting**

Meeting was called to order at 7:08 PM by President Eric Koleda. Present were Scott Belcher, Marv Ormerod and Dan Sharrard.

The first order of business was to discuss the Treasures Report. Key points reviewed were:

- Invoices to be paid
- Upcoming expenditures
- Outstanding receivables (final letter to those homeowners-names posted at annual meeting)
- Signage for neighborhood (purchasing new vs. improving current)
- Neighborhood directory (preparing, printing and distributing by end of July)

In preparation for the annual Homeowners meeting, scheduled for the first week in September, Eric and Marv will meet 6-10-04 to build a draft budget to present to full Board prior to the July Board meeting. Eric Koleda will also contact Matt Bisig to schedule St. Aloysius for our annual meeting.

The next order of business was to discuss the landscaping and payment of the bill. Ron Hartman, Chief Maintenance Officer was not present and discussion on plans for repairing the water damage at the back entrance were brief. However Scott Belcher agreed to meet with Ron and develop a plan for completion of the full project and the reestablishment of the Landscape Committee to plant additional flowers.

The quarterly newsletter has been prepared by Eric Koleda. With some additions from this meeting to add, Eric will coordinated with Mail Managers to print and distribute before next week.

Marv Ormerod distributed comments the Board received from homeowners with the dues payments. Ron Hartman will receive all landscaping comments, Scott Belcher received all lighting comments, Dan Sharrard received all deed restrictions, Marv Ormerod will handle all budget comments and Eric Koleda got all drainage and Thank You comments. Over the next week the Board will contact each of these homeowners and discuss their comments. The Board appreciates the input.

Scott Belcher passed out copies of the By-laws, The Articles of Incorporation and current suggested changes to both. Following some discussion, each member agreed to review the material and send change to Scott prior to June 11. Scott will then meet with legal counsel to complete the changes to these documents.

Dan Sharrard, the newly appointed Chief Maintenance Officer following the departure of Steve Stoker from the neighborhood, presented the Board with a list of code violation throughout the neighborhood. The discussion focused on how the Board can address the many violation within the neighborhood. Scott Belcher will contact legal counsel to discuss the list and how the Board might address these violation prior to taking serious action. The goal of the Board is to inform homeowners and gain their cooperation for the good of the entire neighborhood.

In looking at future expenditures the Board created a list of majors project for the future improvements of the neighborhood. They are:

- The lighting of all street signs.
- Possibility of new street signage to better identify neighborhood.
- Changing sprinkler head at back entrance to water new grass.
- Improved lighting at both entrances (requires extension of electrical service at front entrance)
- Replacement of stop signs, speed limits, children playing signs.
- Continual improvement of back entrance landscaping.
- Construction of curbs at East Orchard Grass and Parkway entrance.

Next Board Meeting is schedule July 6<sup>th</sup> at Eric Koleda's.

Meeting was adjourned at 9:38 PM.