

# APPLICATION FOR EXTERIOR OR STRUCTURE CHANGE

Please fax or e-mail the following application to Briar hill Estates Board at 502-805-0608. The Board of Directors will review this application and respond to your request within 7 days.

LOT # \_\_\_\_\_

ADDRESS \_\_\_\_\_

HOMEOWNER \_\_\_\_\_

PHONE \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

Evaluation: Please attach a sketch or design for the requested exterior surface or structure change and add description if necessary addressing the following points; manufacturer's literature is welcome

- 1) Front and side view elevations with dimensions
- 2) Location and depth of any required cuts or fills in soil
- 3) Show the location of any existing utilities or drainage courses (if applicable)
- 4) Indicate an anticipated start date and completion date
- 5) Secure a building permit from the city (if applicable)
- 6) Any fence built over a drainage swale must maintain the bottom of the fence at the same grade as the top of the swale bank so that water within the drainage swale is able to flow under the fence.
- 7) Fence height (if applicable)

Type of structural change and materials used

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Painted or natural finish (if applicable) \_\_\_\_\_  
If Painted, what Color? \_\_\_\_\_

Location of exterior surface or structure change: Attach a plot plan of lot showing location of home and proposed change/addition. This application will not be considered without a copy of your plot plan/survey. (All fences must be constructed so that finished side faces outside of perimeter)

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date